



## **2012 CELTIC MUSIC AND HERITAGE FESTIVAL VENDOR APPLICATION**

Thank you for your interest in the 2012 Celtic Music and Heritage Festival, scheduled for **Saturday, March 10 and Sunday, March 11, 2012**. We are excited about our Festival and look forward to a fun, safe and profitable weekend for all.

We limit both the number and types of vendors so that there will be the possibility for a greater profit for everyone, therefore the prompt return of your application and paperwork is appreciated.

### **APPLICATION AND AGREEMENT**

Please sign and complete the Vendor Application as well as the attached Vendor Agreement. **Please read all of this information carefully for requirements.**

Deadline to submit signed Application, signed Vendor Agreement and Fee Payment is **January 15, 2012**. An additional \$50 late fee will be charged for submissions postmarked after that date.

**ALL FEES ARE NON-REFUNDABLE UNDER ANY CIRCUMSTANCES.**

### **FESTIVAL HOURS**

Gates open at 11:00 AM each day. Festival hours are 12:00 PM to 8:30 PM on Saturday, March 10 and 12:00 PM to 6:30 PM on Sunday, March 11. **Setup of vendor booth must be completed by 10:00 AM each day**, and Vendor booth must be open and able to sell merchandise or any and all other products when the gates open at 11:00 AM.

**VENDOR must maintain assigned space for the entire two (2) days of the FESTIVAL and Vendor booth must remain open until closing time of the Festival each day.**

### **VENDOR MERCHANDISE**

**The Festival reserves the right to restrict the number of vendors who carry specific types of merchandise. Once merchandise is approved, vendor may not make any substitutions or add additional merchandise items without prior review and approval by the festival. Failure to comply is grounds for termination of Vendor Agreement.**

### **APPLICATION APPROVAL**

You will be notified of the Festival's approval of your application by February 1, 2012.

**If you have any questions, please contact Vendor Coordinator, Michelle Santorelli, at [RomanzaFLCelticVendors@gmail.com](mailto:RomanzaFLCelticVendors@gmail.com) or call 904-315-0010.**



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**VENDOR APPLICATION FORM-PAGE 1 OF 2**

<b>VENDOR INFORMATION</b>	
Business Name	
Contact Person	
Address	
Phone	
Email	
Website (if applicable)	

<b>VENDOR SPACE REQUEST</b>		
Vendor Booth Rental	1 Booth requested @ <b>\$200</b>	\$
	Additional Booths @ <b>\$150 each</b>	\$
Rental of Table and Chairs Only (Vendor must supply own tent)	1 Table & 2 Chairs @ <b>\$15</b>	\$
120 Volt/20 amp circuits	Total circuits needed _____ X <b>\$15 each</b>	\$
If Application and Payment postmarked after January 15, 2012	Late Registration Fee of <b>\$50</b>	\$
<b>TOTAL VENDOR FEE ENCLOSED</b>		\$

<b>NON-FOOD VENDOR MERCHANDISE</b>	
Please submit a full description of all items you intend to sell, including prices of items. <i>(Attach additional sheet if necessary.)</i>	
<b>DESCRIPTION OF ITEMS</b>	<b>SALE PRICE</b>
	\$
	\$
	\$



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**FOOD VENDOR MENU CHOICES**

Please fill out your menu choices on your application. We will do our best to give selected vendors their first choice, but cannot guarantee they will receive it. Once your menu is approved, you cannot add or substitute any items without prior approval from the Festival.

	<b>SALE PRICE</b>
	\$
	\$
	\$

**VENDORS MAY NOT SELL ANY BEVERAGES AT ANY TIME.**

**FOOD VENDORS ONLY-Please submit a detailed drawing of the set-up of your vendor space.** Include tent, canopies, tables, side wall, signs, banners, storage, all propane grills, grill screens, water, points of sales, counters, menus, power, condiment stations, trash containers, traffic flow, with all associated dimensions (e.g. length, width, height, etc.).

**FOOD VENDORS must notify Festival Vendor Coordinator of water requirements.**

**VENDOR FEES ARE NON-REFUNDABLE UNDER ANY CIRCUMSTANCES.**

**CHECKLIST OF ALL REQUIRED DOCUMENTS TO BE RETURNED:**

- 2-Page Vendor Application Form
- Signed Vendor Agreement
- Copy of Certificate of Insurance
- Copy of Business License(s)
- Check for Total Fee Payment Made **Payable to "Romanza-St. Augustine, Inc."**
- Food Vendors Only-Submit drawing of vendor space set-up and any water requirements.

**Please submit check and all required documents no later than January 31, 2012 to:  
Romanza-St. Augustine, Inc., 83 Bridge Street, St. Augustine, FL 32084.**